Case Study for Power Point presentation:

*Prepare a presentation requesting permission; to conduct the following programs between 9th Apr’08 to 11th Apr’08; from your Higher authority*

1. Specify the captions for the slides as mentioned in the below text boxes
2. Create a Master slide with the theme being
   1. 
3. Animate the description of each module with different animations
4. Apply Slide Transition for the entire presentation

* Articulation skills:
  + ability to articulate points of view
* Written Communication Skills
  + proficiency in e-mailing skills and documentation

Caption: Personality Development 1

* Cross Cultural Sensitivity
  + to work effectively in a multi cultural environment
* Assertiveness Skills
  + articulating points of view firmly and convincingly
* Self Concept:
  + the ability to build confidence in oneself by creating self awareness
* Interpersonal Effectiveness

Caption: Personality Development 2

* + help interact with people from diverse backgrounds
* Business Communication
  + proficiency in language and business communication
* English Language Program:
  + fundamentals of communication
* Active Listening skills:
  + the nuances of communication using specific skills such as body language, clarifying, paraphrasing and summarizing

Caption: Soft Skill Programs

* Time Management:
  + to help an individual plan and prioritize his or her activities and manage time effectively
* *What is Competency?:*
  + knowledge skills and attitude

*In the competitive environments that pervade today's work place, the only differentiator is one's performance. The enablers of performance are an employee's 'competencies' - knowledge, skills and attitudes that are observable, measurable, comparable with benchmarks and trainable.*